

DIRECTORATE OF TECHNICAL EDUCATION,
VOCATIONAL & INDUSTRIAL TRAINING,
HIMACHAL PRADESH, SUNDERNAGAR.

NO.STV (TE) HC(10)-1/Scholarship/2018-74240-440 Dated:- 21, Aug, 2018
To

- ✓ All Principals,
1. Govt. & Pvt. Engineering Colleges.
2. Govt. & Pvt. Pharmacy Colleges,
3. Govt. & Pvt. Polytechnics,
4. Govt. & Pvt. I.T.I.'s in HP.

Subject:- Regarding submission of scholarship application forms through hpepass.cgg.gov.in for the year 2018-19.

Please find enclosed herewith a copy of schedule for the online submission of scholarship application forms on HP e-PASS website i.e. hpepass.cgg.gov.in by the students of the State pursuing M.Tech /B.Tech / B.Architect / Diploma in Engineering courses and ITI level courses belonging to all categories studying in Govt. & Private Affiliated Institutions, within or outside the State for award of Scholarship under "Himachal Pradesh Technical Education specific Scholarship Schemes" to encourage them to improve their merit/performance in studies.

Instructions/Guidelines related to HP e-PASS website i.e. hpepass.cgg.gov.in

1. All the Heads of the Institutions and scholarship In-charges are directed to make wide publicity/motivation/awareness among the students in this regard.
2. Aadhaar Card is mandatory to apply for all schemes being run by this Department.
3. Scholarship amount will be transferred to the student's Bank Account through DBT (Direct Benefit Transfer -Aadhaar based payment) mode only.
4. The Institution(s) are fully responsible for verifying the incorrenct details of student's documents i.e Himachali Bonafide Certificate, Income Certificate, Latest Bank Statement, Scanned copy of Aadhaar, Category Certificate, Previous year mark sheets etc.
5. **If any Institution wrongly verifies the details of the students then concerned officials of the defaulters Institutions shall be liable for the appropriate action.**

6. All students/Heads of the Institution(s) In-charges(s) are directed to ensure that applicant should have a bank account for receiving the scholarship amount. Also ensure filling of proper account number alongwith IFSC Code, only then it will be seeded with Aadhaar Number for DBT.
7. All students/Heads of the Institution(s) In-charges(s) are directed to scan and upload the relevant original Documents, while applying for scholarship.
8. If the payment of Scholarship, made by this Directorate, does not get transferred or credited into the Students Bank Account through DBT mode, then Students and Heads of the Institution(s) has/have to intimate to this Directorate within one month, about non receiving of Scholarship, otherwise scholarship amount will be treated as lapsed.
9. The Proforma for Aadhaar seeding to the students will be available on hp e-pass web portal, which must be filled and submitted by the student in his/her concerned Bank. The Institutions are directed to ensure the seeding/linking of students Bank Account number with his/her Aadhaar Number.

This may please be given personal attention that only the students registered on the said Web Portal shall be awarded scholarship as per terms & conditions prescribed on above said web portal. This is for your kind information and necessary compliance please.

Encl: As above

Yours faithfully,



Director
Technical Education
Vocational & Industrial Training,
Himachal Pradesh, Sundernagar

Schedule for the online submission of scholarship application forms through above said web portal.

Sr.No	Activity	Date
1	Opening date of HP e-PASS Web Portal hpepass.cgg.gov.in for registration of new Institution/new Trades/ student Registration.	20 th August,2018.
2	Submission of scholarship application form for the year 2018-19	01 st September to 31 st October,2018
3	Last date for Online Verification of students Applications by the Institutions.	15 th November,2018.
4	Last date for submission of duly Attested printed version of the online application to this Office	25 th November,2018

Note:- It may be noted that above stated dates shall not be extended under any circumstances. The authorities of the concerned Institutions will be solely responsible for any lapse on this account and no request to entertain application after the due dates will be considered.